

## **TOWN OF CAPE ELIZABETH MEETING AGENDA**

MEETING: Appointments Committee  
DATE: Monday, January 8, 2018  
TIME: 5:30 p.m.  
PLACE: Lower Level Conference Room, Town Hall

### **Welcome**

### **Public Comment**

#### **Review of Minutes March 29, 2017**

The March 29, 2017 meeting was held by the 2017 Appointments Committee. It is recommended the minutes be accepted for the record.

### **Vacancies**

On December 11, 2017 the town council appointed John Thibodeau to the Planning Board to serve the unexpired term of Henry Steinberg. The term was effective 1/1/2018 and expired 12/31/2019. Regretfully Mr. Thibodeau is unable to accept the appointment due to family obligations.

Donald Clark has resigned from the Fort Williams Park Committee as he has moved out of town. Mr. Clark's term expires 12/31/2019.

The 2017 Appointments Committee recently completed the annual appointments process. There are citizens who expressed interest in both committees however were not appointed.

The Committee will discuss how they would like to proceed.

### **Public Comment**

### **Adjournment**

#### **Public Participation**

The intent of this policy is to allow for public participation by interested parties and to provide for orderly committee deliberation.

#### **Speaking on topics on the regular meeting agenda**

After the public comment period has been opened, any person wishing to address the Appointments Committee shall signify a desire to speak by raising his or her hand. When recognized by the chair, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the Appointments Committee. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of the Appointments Committee members present. The time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority vote of the Appointments Committee members present.

The chair may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Appointments Committee has begun its deliberations on an item, no person shall be permitted to address the Appointments Committee on such item.

**Speaking on topics not on the regular Appointments Committee meeting agenda**

Persons wishing to address the Appointments Committee on an issue or concern local in nature, not appearing on the agenda, may do so at a regular Appointments Committee meeting during any public comment period. Any person wishing to address the Appointments Committee shall signify a desire to speak by raising his or her hand. When recognized by the chair, the speaker shall give his or her name and address or name and local affiliation. Comments in each comment period shall be limited to three minutes per person and 15 minutes total; however, the time may be extended by a majority vote of the Appointments Committee members present.

**Decorum**

Persons present at Appointments Committee meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Appointments Committee meetings may only address the Appointments Committee after being recognized by the chair.